Koala Conservation and Protection – Community Grants program
Round 1 Grant Opportunity
Environmental reporting

Please use this template for reporting on the environmental activities you have undertaken, as per Attachment A of Schedule 2 Reporting Requirements.

1. Only fill out information for activities that are relevant to your project, choosing the most appropriate measures to report on. Leave the rows/cells blank if they are do not form part of your activity.

2. Use numbers OR text only (ie 10 rather than 10ha). Numbers must be greater than 0.01.

3. For each reporting period, tell us how much you completed in that period only. Do not provide a cumulative figure for Progress report 2, 3 etc - the total work you have completed is shown in Column J.

For example, if you did 10ha of weed control for the period covered by progress report 1, and 50ha in the period covered by progress report 2, you would enter 10 in Column D, and 50 in column E.

4. Only fill out data for the number of progress reports required for your project (additional columns have been provided in case these are needed).

5. If you are carrying out Koala surveys, you will need to fill out the 'fauna survey' data below AND complete the separate survey form on Tab 2 - Survey and monitoring data.

6. Guidance on how to estimate area in hectares is provided in the following tab: How to estimate area

Type of activity	Explanation	Measure	Report 1	Report 2	Report 3	Report 4	Report 5	Report 6	TOTAL
			Output	Output	Output	Output	Output	Output	
Community / stakeholder engagement	Tell us about the events that you have undertaken for this project, how many people were involved (estimate this if needed), and the type of groups you engaged with. Education programs can be captured here. We'd also like to know how many of the activities involve citizen scientists. By citizen science, we mean scientific research (such as data collection and analysis) undertaken by members of the general public, usually in collaboration with professional scientists.	Number of training / workshop events							0
		Number of conferences / seminars							0
		Number of one-on-one technical advice interactions							0
		Number of on-ground trials / demonstrations							0
		Total number of attendees / participants (across all events listed above)							0
		Number of 'citizen science' activities							0
		Total number of 'citizen scientists' participating in these activities							
		Type of group engaged with (e.g. Traditional Owners. community, Indigenous organisation, Landcare group, farmers, private landholders)							
Indigenous ecological knowledge	Tell us whether any of the activities that you carried out for this project involved sharing, or drew on, Indigenous knowledge about country. If this was the basis for the whole project, you can put 1 in the box.	Number of activities which incorporate Indigenous ecological knowledge							0
Indigenous cultural practices	Tell us about any Indigenous cultural practices or activities that you undertook for this project. For example an on-country visit with elders. Where possible this should not duplicate your reporting on other activities.	Number of cultural practices or activities conducted							0
Revegetating habitat	Tell us about the revegetation activities you have undertaken. This could include seed collection, propagation and planting for example. Any weed control activities should be reported in the separate	Area (ha) of habitat revegetated							0
		Area (ha) of revegetated habitat maintained							0
		Number of days collecting seed							0

	row below.	Number of days propagating plants							0
Weed distribution survey	Tell us about any weed distribution surveys that you carried out across the project area before you undertook control work.	Number of weed distribution surveys conducted							0
		Area (ha) surveyed for weeds							0
Removing weeds	Tell us about the weed removal activities you have undertaken. You can report weed control along waterways either as an area (ha) or length (km). Data from the first weed treatment of an area can be reported under 'initial'. Data from subsequent treatments (e.g. of the same area, or if you are treating an area that was treated in the past as part of a different project) can reported under 'follow-up'.	Area (ha) treated for weeds – initial							0
		Area (ha) treated for weeds - follow-up							0
		Length (km) treated for weeds – initial							0
		Length (km) treated for weeds – follow-up							0
Fauna survey	Tell us about any fauna surveys you have done - we expect this will be for the Koala. PLUS fill out **TAB 2 Survey & monitoring data**	Number of surveys conducted							0
		Area (ha) covered by surveys							0
Pest animal survey	Tell us about any pest animal surveys you have conducted, for example before you carried out pest control activities.	Number of surveys conducted							0
		Area (ha) surveyed for pest animals							0
Controlling pest animals	Tell us about area that you have treated to control pest animals across your project area. This would include the area effectively treated by baiting, shooting or trapping. If you installed fencing, for example to keep cattle out of an area, please record it under 'controlling access'.	Area (ha) treated for pest animals - initial							0
		Area (ha) treated for pest animals - follow up							0
Controlling access	Tell us about the structures you have installed to control access. This action might be taken to control access by people, vehicles or animals (e.g. cattle).	Number of structures installed							0
		Length (km) installed							0
		What type of access is being controlled?							
Habitat augmentation	Tell us about the habitat augmentation actions you have undertaken, for example installing road underpasses or overpasses to allow for safe movement of Koalas. Revegetation activities should be described under 'revegetation' - please do not include them here.	Number of structures installed							0
		Type of habitat augmentation / installed							
Erosion management	Tell us about the area over which you have carried out erosion control. This might include, for example, stream bank remediation or installation of sediment control traps.	Area (ha) of erosion control							0
		Length (km) of waterway treated for erosion control							0
Establishing and maintaining agreements	Tell us about the agreements being established and maintained that will support koala conservation efforts, such as voluntary conservation agreements.	Number of agreements established							0
		Area (ha) covered by agreements							0
		Type of agreement							
Establishing monitoring regimes	Tell us about any monitoring regimes being established and maintained, for example for weeds, pests or Koalas. This might include collecting data	Number of baseline data sets collected and/or synthesised							
		Number of monitoring regimes established							0

	(e.g. photo points or a survey) to set up a baseline, so you can measure progress over time.	What are you monitoring?								
Implementing fire management actions	Tell us about the fire management actions you have undertaken, for example hazard reduction or ecological burns. Cultural burns can be included here.	Area (ha) treated by fire management actions								0
		Types of fire management action								
Developing site management plan	Tell us about any site management plans that you have developed or revised to support Koala conservation and recovery efforts.	Number of plans developed								0
		Area (ha) covered by plan								0
Developing guidelines / protocols /policy	Tell us about any documents you have developed to support Koala conservation and recovery. For example, guidelines or protocols for use by first responders for handling Koala's after a bushfire. This does not include communication materials developed to support outreach activities.	Number developed								0
Undertaking Koala health care	Tell us about any activities you have undertaken to support Koala health and care, for example building or upgrading koala health facilities, or providing primary care for sick or injured Koalas. Treatment of Koala's with disease would be included here.	Number of facilities built / upgraded								0
		Number of Koala receiving treatment / care (supported through this project)								0
		Number of Koalas released from care (supported through this project)								0
Undertaking applied research	Tell us about any applied research activity that you have undertaken (where this is not captured elsewhere), such as trialling new Koala tracking tags.	Number of interventions								0
		Type of activity								

Note that elements of this reporting may inform briefings to Commonwealth Ministers and Officials at both an aggregated and disaggregated basis. Some details may also be shared publicly.

Koala Conservation and Protection – Community Grants program
Round 1 Grant Opportunity
Koala survey and monitoring data

Project ID
Proponent

ESSENTIAL INFORMATION									ADDITIONAL INFORMATION IF YOU CAN PROVIDE THIS							
Date	Location name	Latitude	Longitude	Method of survey	Effort (total of length, area or time)	Units of measure for effort (e.g. m, km, ha, min, hr)	Number of Koalas	Habitat description	Land use type	Who was involved in the survey (# scientists, # citizen scientists, # landholders, # first nation people. Please include all that apply)	Email contact for the data (in case the National Koala Monitoring Program would like to contact you)	# juveniles	# male	# female	Condition of koalas (if observable) - Good/fair/poor weeping eyes/injury /dirty rear	A photo of koalas seen, and one photo of habitat type, where survey was conducted (list relevant filenames)
25/02/2022	Widget reserve, Coffs Harbour	-30.296276	153.114136	Visual	450	ha	5	Open Woodland	Native	3 scientists, 7 citizen scientists	joe.bloggs@gmail.com.au	2	3	2	Fair x 1, Good x 4	koala_widget1_25Feb22.jpg habitat_widget1_25Feb22

How to estimate area of hectares if not known:

1. Go to: https://www.google.com/maps
2. Find your project location using the search bar or by scrolling in.
3. Right click on the map and select "Measure distance" to get the measure tool.
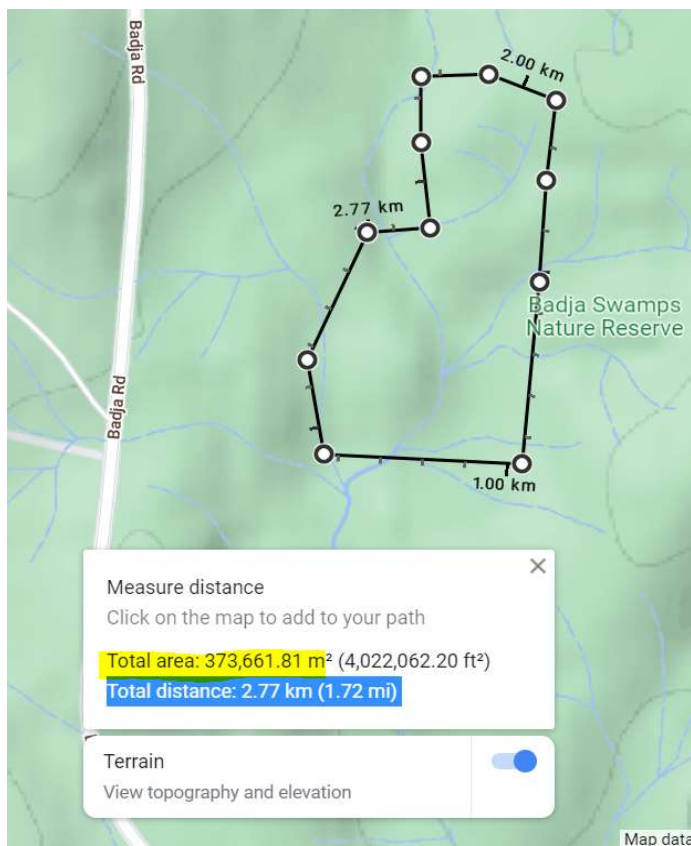

4. Click around the area until it forms a joined shape.

> If the measurement is in metres squared like below, divide the number by 10,000 to get the hectares squared.
> e.g. 373,661m^2 / 10 = 37.3661 hectares
> You can also search www.google.com to convert these figures.

If the measurement is rounded to kilometres, multiply the square kilometres by 100 to get hectares.

e.g. 2.25km^2 * 100 = 2,250 hectares.

You can also search www.google.com to convert these figures.