Australian Government

Department of Industry, Science, Energy and Resources

Department of Infrastructure, Transport, Regional Development and Communications

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Frequently Asked Questions

Remote Airstrip Upgrade Program – Round 8

Suitable projects

1. What types of projects are suitable for funding?

Suitable projects could include:

- sealing and/or re-sealing and re-sheeting of aircraft pavements
- repair, restoration and/or reconstruction of the airstrip, taxiway and/or apron
- airstrip drainage works
- installation or restoration of animal fencing
- provision of markers and navigational aids
- works to reduce safety hazards at an aerodrome
- installation of runway and taxiway lighting
- provision of power for aerodrome lighting
- installation of Pilot Activated Lighting Control systems
- provision of safety related operational and/or training manuals and training for key operational personnel.

Assessment criteria

2. What types of evidence can I provide to support my responses to the assessment criteria?

The objective of this program is to enhance the safety and accessibility of aerodromes in remote and very remote areas of Australia. You will need to provide evidence to support your responses to the assessment criteria.

The following examples are not mandatory but are examples that you may include to support your application:

- site investigation reports, aerodrome consultants reports, CASA inspection reports, engineering reports, incident reports etc. to demonstrate need and extent to which the project is time critical
- letters of support from the aeromedical operator, such as the Royal Flying Doctor Service, raising safety concerns and/or confirming aeromedical operator movements
- letters of support from Council
- letters of support from communities serviced by the aerodrome
- formal quotes, diagrams, maps, photographs of site issues
- letters of support to evidence how this funding would complement other government programs and initiatives
- evidence of co-funding contributions.

Additional eligibility requirements

3. Using the 2016 Australian Statistical Geographic Standard (ASGS) Remoteness Area tool

We can only accept applications where your aerodrome is identified as 'remote or very remote' as defined by the 2016 Australian Statistical Geographic Standard (ASGS) Remoteness Area.[1]

The web address for the National Map with the Remoteness Area (2016) layer added is:

[1]

https://www.abs.gov.au/websitedbs/D3310114.nsf/home/remoteness+structure

https://www.nationalmap.gov.au/#share=s-6u0UyXmLrYnEeBll1B4qGtk8U3v. This link is also provided in the application form (at page 9, Project Information/Project location/Project location site details), with instructions on how to share the link of the coordinates of your airstrip.

The ASGS Remoteness Area data layer needs to be added to the map. To add this layer yourself:

- go to www.nationalmap.gov.au
- click on 'Add data'
- open the 'National Boundaries' folder
- select ASGS Remoteness Area (2016)
- click on 'Add to the map'
- click 'Done'.

Third party funding

4. What is third party funding?

Third party funding refers to the amount of funds being contributed by a third party which could include state government or a neighbouring cattle station owner. Where there is a third party contribution the grant amount will drop to 33.3%.

In-kind contributions

5. What are in-kind contributions?

In-kind contributions are goods, services and labour provided to deliver your project that have a monetary value but do not involve a payment.

For example, if you are applying for a grant to install animal fencing, your in-kind contribution could be volunteer labour for constructing the fence.

6. What in-kind contributions can be included as part of my project funding?

Examples of in-kind contributions can include:

- volunteer labour
- any person undertaking work on the capital project
- professional services specifically related to your project, including legal, architectural, engineering and accounting services
- other project and related services, including site preparation, fabricating and sub-contractors

- the use of machinery and heavy equipment.

Expenditure items that are ineligible under section 5.3 of the grant opportunity guidelines cannot be included as in-kind contributions.

7. How can I calculate the value of in-kind contributions to the project?

To calculate the dollar in-kind value of donated goods or materials you could use the following calculation:

- *Goods or materials description x $Value of goods / materials x Number of goods / materials = $Total in-kind goods or materials.*

To calculate the value of volunteer labour you could use the following calculation:

- *Number of hours x $Hourly rate x Number of people = $Total in-kind labour.*

You may use an average hourly rate of $39.00 (Australian Bureau of Statistics 6302.0 - Average Weekly Earnings, Australia, Nov 2017). Where you choose an alternative method of valuing in-kind contributions we may ask you to explain the basis of your calculations.

Insurance

8. Do I need insurance?

Yes, you must maintain adequate insurance for the duration of the project and provide us with proof if requested.

GST

9. How do I account for GST in my project costs?

When calculating your total project cost:

- if you are registered for GST use a GST **exclusive** amount.
- if you are not registered for GST use a GST **inclusive** amount.

If you are registered for GST, where applicable we will add GST to your grant payment and provide you with a recipient created tax invoice. **Please note** we do not pay GST for grant payments to government related entities even if GST registered (e.g. local councils).

Relevant approvals or licences

10. If I have a project involving construction, do I need to provide evidence of relevant approvals or licences?

You do not need to provide evidence of approvals or licences, however, you must be aware of and ensure you obtain, any necessary statutory approvals. Where statutory or other approvals are required for your project you must maintain records of the approvals.

Independent Audit report

11. Am I required to submit an Independent Audit report for my project?

No, you will only need to provide an Independent Audit, where we request one.

Need more information?

For more information, visit business.gov.au or call 13 28 46.